

Personal Emergency Evacuation Plan

In the event of a fire drill the following plan should be adhered too. All staff in the setting should be aware of the steps that should be taken in order to support the child.



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|-------------|--|
| Author | |
| Date | |
| Review Date | |

| | |
|------------------------------------|--|
| Child's Name | |
| D.O.B | |
| Medical condition (if applicable): | |

| | |
|----------|--|
| Location | |
| Building | |

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| Awareness of Procedure: Teachers and teaching assistants informed of fire evacuation by fire alarm. |
| PERSONALISED EVACUATION PROCEDURE (A step by step account beginning with the first alarm) |
| 1. |
| 2. |
| 3. |
| 4. |
| 5. |

Personal Emergency Evacuation Plan



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| <p>Designated Assistance (The following people have been designated to give assistance when I need to get out of the building in an emergency)</p> | |
| <p>Methods of assistance (E.G: Transfer procedures, methods of guidance, etc.)</p> | |
| <p>Equipment Provided</p> | |

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|---------------------------|--|
| <p>Safe Routes</p> | |
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| <p>Signed by practitioner:</p> | <p>Date:</p> |
| <p>Signed by practitioner:</p> | <p>Date:</p> |
| <p>Signed by Headteacher:</p> | <p>Date:</p> |
| <p>Signed by parent:</p> | <p>Date:</p> |